Key Indicator 7.2.1

Best Practice II of AQAR 2022-23:-

1. Title of the Practice

Incentive to outstanding and financial aid to needy students from college aid fund

2. Objectives of the Practice

To encourage meritorious students and monetarily help those who are economically underprivileged for their study-related expenditure from the college fund.

3. The Context

Some students faced financial problems due to inadequate family income, particularly in the aftermath of the COVID-19 Pandemic. They were finding it difficult to meet their study-related expenses in the wake of these circumstances.

4. The Practice

The Student Support Cell of the college examined applications from needy students and prepared a list who were provided monetary aid through cheque / bank transfer. Similarly, college toppers in each subject (both UG & PG) and student-achievers excelling in entrancetests or recruitment exams were given prizes following the recommendations from the Head of Departments.

5. Evidence of Success

The auditing team from Principal Accountant General (A & E), West Bengal, praised the college for reaching out to students. Four students from History were given Rs 1500/- each, and four Sociology students Rs 3500/- each. Toppers and achievers were also awarded Rs 1000/- and Rs 5000/- respectively for their academic excellence.

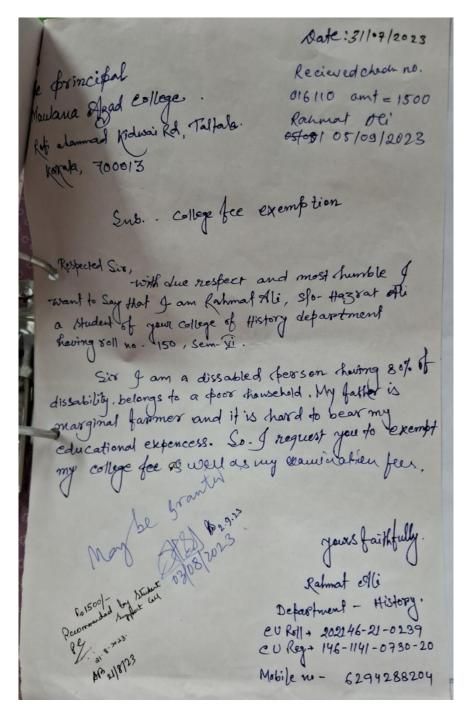
6. Problems Encountered and Resources Required

The number of applications for financial assistance was quite huge. Since the corpus of the Student Aid Fund was limited, not all the students could be helped with monetary grants.

Supporting Documents:

Four students of History Department named Rahmat Ali, Md. Mubarak Hussain, Razzak Ali Sekh and Md. Toufique who had applied for financial aid were given a sum of Rs 1500/-(Rupees One Thousand and Five Hundred only) each through cheque.

Applications from needy students of History Department for financial help



Application of Rahmat Ali

Received check no. LO 016112 The Principal, Amt. 1500/-Md. Muserale Hussain Mawana Aland College , Date : 05.09.23 Ro Rafi Ahmed Kidwai Rdg Taltala. Kalkala, Walet Bengal 400013 Sub: Revuesting for a Consession of college fees. Respected six. I am Md. Mubarak Hussain student of Maulana Azad college Studying in 5th Semester in your asteemed institution I am writing this letter to request you for a fee concusion. Kindly comider mey request and grant a fee concession for College fees Your's sine orely 20 Mylynn Md Mubarak Hussain 5 th Semester. History (Hons) Ashoke Kumar Mandal Collage Roll. no. 0171 Associate Professor V Maulana Azad College Govt. of West Bengal D Mob. no. 9641771099 Pro Should Fee of

Application of Md Mubarak Hussain

principal at - 31. 07.23. aulana 12ad college Rafi Ahmed Kidwai Road, Taltola Received & chno 016104 AMZ-1500 Kolkata - 700013, Pazzak Ali sexh 05/09/2023 Sub-collège fee examption. Respected Sin, With due respect and most humbly I want to say that I am Razzak Thi Selch 5/0- Taleb di Sexh. a student of your callege of History department having roll no- 157 Sin I am Razzak Ali Sekh a Orphan The has lost both of my pavents. Sing lived . with my malornal under family and I bear my enducational expencers by myselfs and it is very hard to average the educational expensess along with countiniation my studies as week as your faithfully Rallak Ali Serch department - History cu. Roll No - 202146 - 21-0038 mob - 8695466400

Application of Razzak Ali Sekh

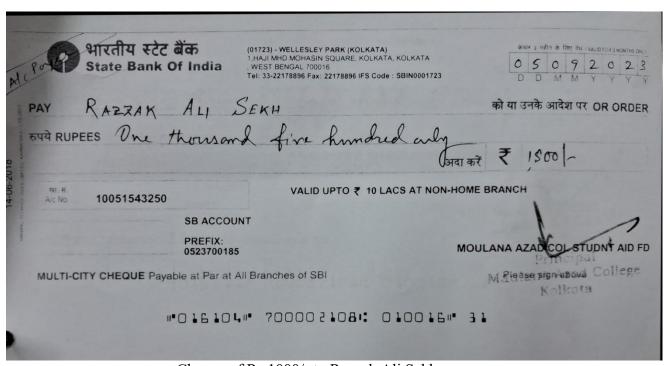
Releived Principal M.A.C Chec no, 016111 Ant 1500 Md. Toulipe Ai Ahmad Kidwai Road, 05-09-27 Kolkater 7000/3 Sub: Request for College full Respected Sir, feel concession. Jam Toufique Student of M.A.c of 5th Simester. Iward like to inform you that currently Iam facing financial Problem So I can not pay college fees. So please grant my request. Your's faithfully Md. Toufique Student of History Dept 3hd year (5th Semester) Signature of Principal Total fels concession 1505 for the year of 202 As my more to June 2023. H.O.D Signature Ashoke Kumar Mandal Mob! 9144881418 Associate Professor Maulana Azad College Govt. of West Bengal

Application of Md Toufique

<u>Cheques issued to four needy students of History from Student Aid Fund of Maulana Azad</u> <u>College</u>

| भारतीय स्टेट बेंक State Bank Of India | (01723) - WELLESLEY PARK (KOLKATA) 1.HAJI MHD MOHASIN SQUARE, KOLKATA, KOLKATA WEST BENGAL 700016 Tel: 33-22178896 Fax: 22178896 IFS Code: SBIN0001723 | कंपल 3 महीन के लिए केंग्र /VALID FOR 3 MONTHS ONLY 0 5 0 9 2 0 2 3 D D M M Y Y Y Y |
|--|---|--|
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| रुपये RUPEES One thousand | nd fire hundred at | 2y ₹ 1500 h |
| ат. в. A/c No. 10051543250 | VALID UPTO ₹ 10 LACS AT NON-HO | ME BRANCH |
| SB ACCOUN PREFIX: 0523700185 | | MOULANA AZAD ODE STUDIUT AID FO |
| MULTI-CITY CHEQUE Payable at Par at All | Branches of SBI | Please sign kolkata |
| "*O 16 1 10" | • 700002108: 010016: | 31 |

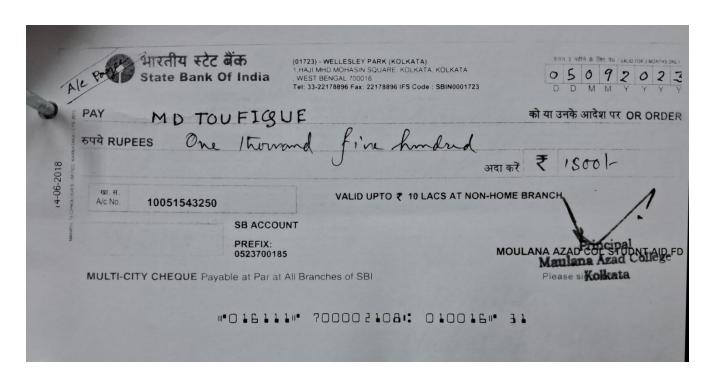
Cheque of Rs 1000/- to Rahmat Ali



Cheque of Rs 1000/- to Razzak Ali Sekh

| State Bank Of India | (VI723) - VYELLESLET PARK (KULKATA) 1.HAJI MHD MOHASIN SQUARE, KOLKATA, KOLKATA WEST BENGAL 700016 Tel: 33-22178896 Fax: 22178896 IFS Code: SBIN0001723 | 0 5 0 9 2 0 2 3 D D M M Y Y Y |
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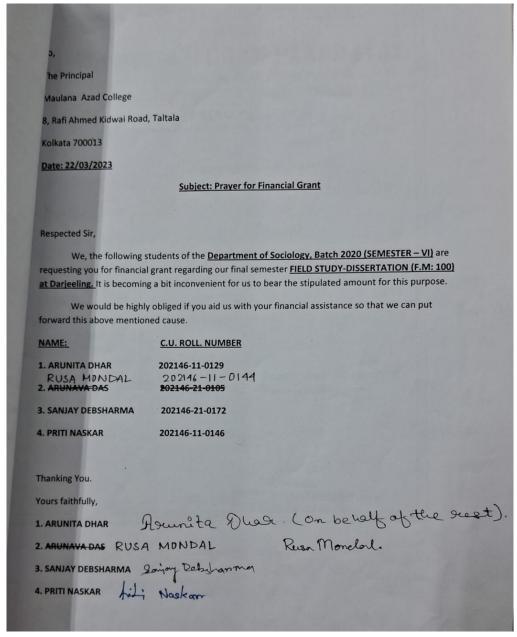
Cheque of Rs 1000/- to Md Mubarak Hussain



Cheque of Rs 1000/- to Md Toufique

Financial aid to needy students of Sociology Department for undertaking study trip:-

Four students from the Sociology Department (named Arunita Dhar, Rusa Mondal, Sanjay Debsharma and Priti Naskar) who could not afford to pay the cost of excursion to Darjeeling (required for their Field-Study Dissertation in Honours 6th Semester) had similarly applied to the college for financial help. Their applications were duly forwarded by the Head of Sociology Department, and sent to the Student Support Cell of the college. They received an amount of Rs 3500/- (Rupees Three Thousand and Five Hundred only) each from the college which was directly transferred to their bank accounts.



Application from 4 students of Sociology Department, Maulana Azad College

| MAU | ILANA AZAD COLLEGE |
|---|---|
| DEPAR 8, RAFI AHN | ITMENT OF SOCIOLOGY MED KIDWAI ROAD, KOL. – 13 |
| REF.NO. 01/SEM -6(Field Study/2023 | DATED the KOLKATA 22/03/2023 |
| | |
| From: The Head of the Department, Department of Sociology Maulana Azad College, Kolkata -13. | |
| | |
| To, The Principal, Maulana Azad College, Kolkata -13. | |
| | |
| marks. Accordingly, the Department has dec happening in different time periods at Darj | -6, Sociology (Hons) has field study in their syllabus which carries 100 cided to visit Darjeeling to study the Awareness of Disasters which are jeeling. Total number of students in SEM -6 is 20. Out of 20 students medical reasons. So, we are going to the field study with 18 students. |
| On account of this field study, students a students are unable to pay such amount. He | are paying Rs.8000/- (aaprox.) per head but unfortunately only four owever, they are able to pay a very meager amount. At Least 507.4 approx. less onsider their prayer and provide them financial support then they will be |
| Thanking you. Yours Sincerely, | |
| Department of Sociology | to mind applied 22 for hors |
| The 3 students: Ruse Mondel, greated financial support of Amounts Blan has also sub milton | Dayon Debstarma, Friti Washari 501) of the lotal excursion cost (Rs 4000) Ed requisite documents. |
| The 3 students: Ruse Mondel, greated fiverial support of Amints Den has also submitted As, total students = 4. (Po. 400 | Saying Debstarma, Priti Naskar may 50) of the latel excursion cost Ed requisite documents. PC 27 BS . 28 |

Recommendation of Student Support Cell of Maulana Azad College on the application



GOVERNMENT OF WEST BENGAL OFFICE OF THE PRINCIPAL





Date: 11.04.2023

The Manager State Bank of India, Wellesley Park Branch, Kolkata - 700016

Memo No: 23/SBI

Sub: Net Banking / Fund Transfer from the Savings A/C PRINCIPAL MAULANA AZAD COLLEGE STUDENT AID FUND No. 10051543250

Sir,

You are requested to Net Banking / Fund Transfer for the below mentioned account.

Please do the needful at the earliest.

Thanking you,

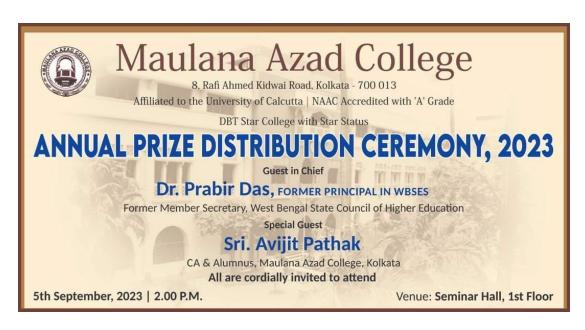
yours faithfully

neipal Maulana Azad College, Kolkata Kolkata

List of beneficiary with bank details.

IFSC CODE AMOUNT ACCOUNT NO. BANK NAME NAME SRL NO. 35491228039 SBI SBIN0014534 3500 **RUSA MONDAL** 3500 428010110011247 BOI BKID0004280 2 PRITI NASKAR 3500 436018210000268 BOI SANJAY DEBSHARMA BKID0004360 3 3500 INDIAN BANK ARUNITA DHAR 6980239573 IDBI000P184 4

Letter from college to bank for issuance of funds to needy students of Sociology Department



Flyer of Prize Distribution Ceremony for the qualifying batch of 2023



Topper of English Honours (2023 batch) being awarded by the Chief Guest



Certificate given to English Honours topper, 2023 batch



Medal given to English Honours topper, 2023 batch



Cheque for Rs 1000/- given to English Honours topper, 2023 batch



Prizes given to English Honours topper, 2023 batch

| अभिलेख पर्ची RECORD SL चैक क्र. दिनांक CHEQUE NO. DATE | | के पक्ष में | चैक राशि CHEQUE AMOUNT | जमा DEPOSITS | शेष BALANCE | |
|--|--|------------------------------|---------------------------|-----------------|----------------|--|
| 097 | | OLIPRIYA SINGHA CHOUDHURI (F | conomics) 1000 - 1 | | | |
| 098 | | ANANYA SARKAR MICTOR | | | | |
| 099 | | SHUBHAM SHANKAR DAS/MOTE | 1000- | | | |
| 0100 | | PARTHIB DUTTA (Plymes) | 1000 - | | | |
| 101 | | SOUMYATON KUNDU (Statist | (3) 1000-1 | | | |
| 102 | | SHRAMANA HALDER 1200100 | | | | |
| 103 | | DILKASH PARVEEN (common | 2) 1000 - | | | |
| 104 | | RAZZAK ALI SEKA | 1500- | | | |
| 105 | | CHMANAULLAH MONDAL | 1000 - | | | |
| 10% | | DEBADRI DEY | 1000 - | | | |
| 107 | | / | 1500 | | | |

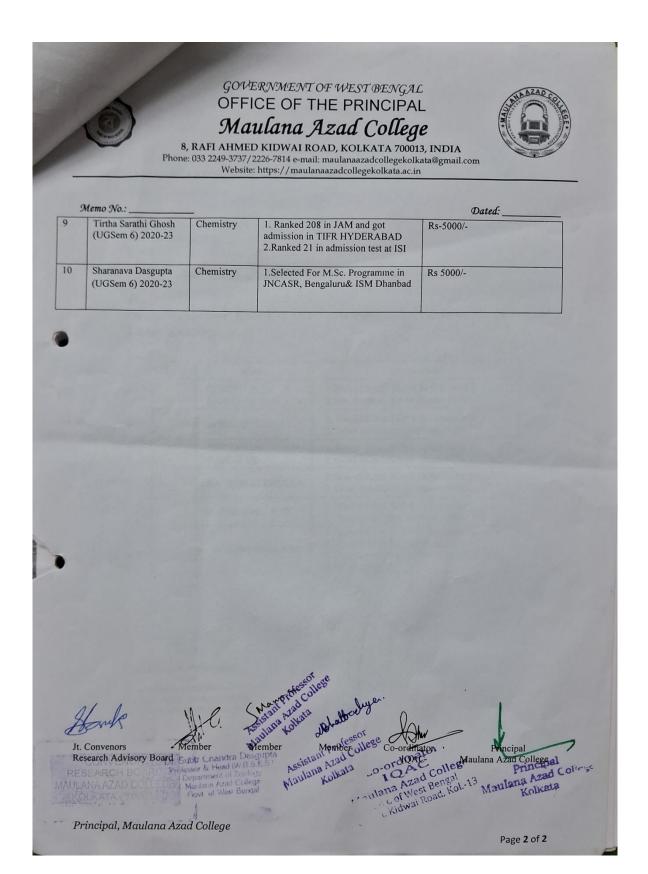
Details of Cheques awarded to Student Toppers of 2023 batch

| चैक क्र. CHEQUE NO. | दिनांक DATE | के पक्ष में IN FAVOUR OF | चैक राशि CHEQUE AMOUN | जमा DEPOSITS | शेष BALANCE |
|------------------------|----------------|-----------------------------|--------------------------|-----------------|----------------|
| 086 | | PAPAN ROY (Bengali) | 1000 - | | |
| 87 | | PRATIK BASU (Emetrol) | 1000 - | | |
| 088 | | ATUSHMAN GHOLH (History) | 1000 - | | |
| 089 | | MD TABRAZ (Tel Hister | H) 1000 - | } | |
| 90 | | SAKINA ALI (Person) | 1000 - | / | |
| 091 | | SASATA DASPONDAR (Philosoph | (m) 1000 - | | |
| 092 | | ROSHNI TIWARI (POL. Se) | 1000- | | |
| 093 | | DIPTO CHAKRABORTY (SOU | | | |
| 094 | | SHAGUFTA PARVEEN CUTA | 1000- | | |
| 095 | | RIVA THAKUR (Boto | - (201) (pm | | |
| 096 | | SHARANAVA DAKGUPTA (Ch | michy) 1000 | | |

Prize to student achievers:

| - | GOVERNMENT OF WEST BENGAL OFFICE OF THE PRINCIPAL Maulana Azad College 8, RAFI AHMED KIDWAI ROAD, KOLKATA 700013, INDIA Phone: 033 2249-3737/2226-7814 e-mail: maulanaazadcollegekolkata@gmail.com Website: https://maulanaazadcollegekolkata.ac.in | | | | | |
|-----|---|---------------------------------------|---|---|--|--|
| | Memo No.:Resolution and recommo | endation of the n | neeting of Research and Development S | Dated:Sub-Committee held on 12th July, | | |
| | award under the UG catego on the day of Induction and | ory of Outstandin Orientation Prog | ing UG students of this college have been g Academic Performance for the session gramme of UG Sem 1, 2023 and Outstand ganized by IQAC, at College Hall, Maula | 2022-23". They will be felicitated ling Academic Achievement Award | | |
| Sl. | Name of the student | Department | Achievement | Recommended Prize money | | |
| 1 | Ananya Sarkar (UG Sem 6)-2020- 2023 | Microbiology | I.Selected for IISC-Bangalore Integrated PhD programme in Life Science IIT-JAM AIR 37 2.Selected for IIT Bombay M.Sc Life Science 3.Selected for Integrated Ph.D. programme in IISER-Pune, Kolkata | Rs 5000/- | | |
| 2 | Soumyadipta Saha (UG Sem 6) – 2020-23 | Microbiology | Selected for IISC Bangalore M.Sc Programme in Life Science Selected for Admission to PG Programme at IIT Delhi in Cognitive Science | Rs 5000/- | | |
| 3 | Soumyajoy Kundu (UG Sem 6)- 2020-23 | Statistics | I.Ranked AIR 100 in JAM Selected for admission in M.Sc., mathematics from Chennai Mathematical Institute 2.Ranked 34 in the admission test of ISI, Kolkata 3.Selected at IISER-Kolkata for two years MS programme. | Rs 5000/- | | |
| 4 | Subhendu Ghosh (UG Sem 6) 2020-23 | Statistics | 1.Ranked 57 in JAM and got admission in IIT Kanpur 2.Ranked 10 in admission test at ISI | Rs 5000/- | | |
| 5 | Debanjan Bhattacharjee (UG Sem 6) 2021-23 | Statistics | Ranked14 in JAM and got admission in IIT Kanpur Ranked 21 in admission test at ISI | Rs 5000/- | | |
| 6 | Ananyo Dey (UG Sem 6) 2020-23 | Statistics | Ranked 63 in JAM and got admission in IIT Tirupati Ranked 17 in admission test at ISI Cleared admission test at Chennai Math Institute | Rs 5000/- | | |
| 7 | Arka Prabha Roy (UG Sem 6) 2020-23 | Mathematics | I. Selected for admission in IIT Kharagpur after clearing JAM (AIR 172) | Rs 5000/- | | |
| 8 | Rohan Banerjee (UG Sem 6) 2020-23 | Economics | Secured 1st Rank in M.A. Entrance in Applied Economics, JNU Admitted in Centre for Development, Trivandrum | Rs 5000/- | | |

Resolution and recommendation of the college Research and Development Sub-Committee to award prizes to student achievers of academic session 2022-23



These 10 student achievers have made the college proud by getting selected to prestigious institutions for further studies

Audit Report from Government of West Bengal praising this Best Practice:

PART-I- (Introduction)

The audit of office of the Moulana Azad College was conducted from 26/09/2023 to 30/09/2023 by the following members of field audit party of office of the Audit-I, West Bengal:-

| Name | Designation | NE STATE |
|----------------------|----------------------------------|----------|
| Paulomi Roy | Assistant Audit Officer (Ad-Hoc) | |
| ShibSankarGuha | Assistant Audit Officer | |
| Santosh Kr Debnath | Assistant Audit Officer | 9 |
| Sanjib Kumar Mohanty | Assistant Audit Officer | |
| Ajay Prashad Shaw | Assistant Audit Officer | |

The major objective of this office is to impart higher education to students.

Total expenditure of Rs.56.70 crore was incurred by the audited entity during the period from 01.04.2020 to 31.03.2023.

Dr. Subhasis Dutta held the charges of Principal as well as also acted as Drawing and Disbursing Officer for the period covered under audit i.e., 01.04.2020 to 31.03.2023.

Consequent upon entry conference held on 26.09.2023 with the Principal, Maulana Azad College, Kolkataregarding the audit objectives and criteria, General state of internal controls and areas of focus by audit, an exit conference was also held on 30.09.2023 regarding audit observations mentioned in the Draft Inspection Report in compliance with the provisions laid down in 183 of General Standard of Chapter IV, General principal of Auditing Standard, Regulation of Audit & Account, CAG, 2007.

Hierarchy: - Principal, Maulana Azad College, Kolkata is under the control of Director of Public Instruction, West Bengal which is under the control of Principal Secretary to the Government of West Bengal, Higher Education Department.

Budget: -No budget was prepared by the authority. Allotment was sought as and when required. **Scope of Audit:** - Audit was conducted to verify whether the unit office functional in accordance with the constitution and laws of parliament and legislative and the rules and orders governing it in regard to all financial matters.

PART-IVBest Practices

In order to ensure provide better higher education to the students admitted into the institution, the college authority blends modern scientific discourses with classical language and social studies. The college has a rich heritage in fundamental sciences as well as social sciences and commerce. The college is promoting inclusiveness in higher studies with financial support to fellow students in all disciplines.

PART-V Acknowledgement

The Inspection Report has been prepared on the basis of information/records furnished and made available by the auditee unit. During the course of audit, the local office had extended all cooperation in furnishing of records.

<u>Disclaimer:</u> The Inspection Report has been prepared on the basis of information furnished and made available by O/o the Principal, Maulana Azad College, Kolkata. The O/o the Principal Accountant General (Audit-I), West Bengal disclaims any responsibility for any misinformation and/or non-information on the part of the auditee.

Sr. Audit Officer (AMG-II/IR)

For Deputy Accountant General (AMG II)

West Bengal

Sr. Audit Officer, Government of West Bengal, has praised the college for 'promoting inclusiveness in higher studies with financial support to fellow students in all disciplines'